



5880 Oak Street, Anderson, CA 96007  
Phone: (530) 357-2121 Email: cccsd@clearcreekcsd.org

**Board of Directors: Scott McVay - Chair**  
**Logan Johnston, Vice Chair**  
**Directors – Pam Beaver, Beverly Fickes, Terry Lincoln**

**Interim General Manager: Jim Wadleigh**

**REGULAR MEETING: May 21st 2025 at 6:00PM: District Office Board Room**

**Minutes**

**CALL TO ORDER 6:00 PM**

**PLEDGE OF ALLEGIANCE: Lead by Director Johnston**

**ROLL CALL: Chairman McVay, Vice Chair Johnston, Director Lincoln, Director Fickes, Director Beaver, Interim General Manager Jim Wadleigh, Administrative Assistant Emily King.**

**OPEN TIME/PUBLIC COMMENT:** *Sandy Winters – Announced there will be a Fire Wise booth at the Strawberry Festival and stated the public should stop by.*

**CONSENT AGENDA (Action)**

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- I. Minutes from Meetings:**
  - a. Regular meeting 04/16/2025
  - b. Finance Committee 04/08/2025
  - c. Ag Committee 04/09/2025
  - d. Planning and Steering Committee 04/23/2025
- 2. Paid Bills: 04/13/2025 – 05/12/2025**
- 3. Payroll: 04/10/2025 - 04/24/2025**
- 4. Activity P&L Report: April 2025 – Pulled from Agenda**
- 5. Amendment No. 1 to Consulting Services Agreement with Wadleigh Management – Temporary Suspension Due to Interim General Manager Appointment**

*Item 4 was pulled from the agenda; Item 5 was approved with the stipulation that the date under the recitals section was corrected to read February.*

**ADA Related Disabilities:**

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

**“This District is an Equal Opportunity Provider”**

---

*Motion to Approve the Consent Agenda with typos to be corrected and amended in the Minutes:  
Director Fickes, 2nd Director Lincoln  
Vote: 5-0*

## **REGULAR AGENDA**

### **6. Cross Connection Control Plan: (Discussion/Action)**

- a. Review and consider adoption of the District's Cross-Connection Control Plan (CCCP).

*Director Fickes read section 4.1B and stated concerns about the verbiage on fees for a two dwelling parcel and gave an explanation to the public about the double base rate charge on two dwelling parcels with one meter. Director Beaver stated she liked how clearly detailed the section was, Director Lincoln stated there has always been a double base rate charge on two dwellings on one parcel, section 4.1B is just clarifying the explanation. A member of the public, Sandy Winters spoke about the history of the domestic and agriculture fees and how the District moved to base rate charges. In response to a question from the public audience, Director Fickes stated that some of the fees are from loans.*

- b. Consider approval of Ordinance 2025-04, establishing legal authority to enforce cross-connection requirements.
- c. Consider approval of an Amendment to the Rules and Regulations for Water Service to align with the adopted Plan and Ordinance

*Motion to Approve:  
Director Fickes, 2nd Director Beaver  
Vote: 5-0*

### **7. Authorize the Interim General Manager as Check Signer on District Bank Accounts (Discussion/Action)**

*Motion to Approve:  
Unanimous  
Vote: 5-0*

### **8. Discussion and Possible Action regarding Formation of a Personnel Committee (Discussion/Possible Action)**

*Director Beaver stated she feels a Personnel Committee may help lighten the workload for office staff. Interim GM Wadleigh stated he feels with Prop 218 approaching a Personnel Committee may be a great help in changes of employees pay rates. GM Wadleigh stated to the Board there previously was a Personnel Committee that dissolved several years prior. Director Lincoln stated the prior committee was dissolved*

#### **ADA Related Disabilities:**

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

**"This District is an Equal Opportunity Provider"**

---

because it couldn't make any real changes. Vice Chair Johnston and Director Lincoln both felt the committee would be impeding on the General Managers duties. Vice Chair stated he can see the benefits of the committee but doesn't feel it is necessary, personnel issues should be brought to closed sessions in regular meetings.

*Motion to Approve:*

*Director Beaver, 2nd Director Fickes*

*Ayes: Chair McVay, Director Beaver, Director Fickes*

*Neys: Director Lincoln, Director Johnston*

*Director Beaver and Director Fickes volunteered to be on the committee.*

*Motion to Approve committee members:*

*Unanimous*

*Vote: 5-0*

## **9. GENERAL MANAGERS ORAL REPORT:**

### **a. Treatment Report:**

*Interim GM Wadleigh spoke about touring the Treatment Plant with Chief Operator Bill Palmaymesa and the amazing knowledge and experience Bill brings to the District. Interim GM Wadleigh gave a brief update on the repairs and work that is needed at the treatment plant.*

### **b. Operation Report:**

*Interim GM Wadleigh reported on June 4<sup>th</sup> the District is having a paving company come out and fix the roads from the winter leak repairs.*

*The Directors requested the printed copy of the Operations Report be included in the agenda packets.*

### **c. Administration Report**

*Interim GM Wadleigh stated the District is working on a plan for delinquent accounts, he is currently reading up on policy and working with staff to learn the day-to-day of the office.*

*Director Beaver stated that Centerville needs to be informed of repair and improvement plans.*

## **10. STANDING COMMITTEE REPORT –**

### **a. Agriculture:**

*Vice Chair Johnston stated the committee had not met and the next meeting has not been scheduled and spoke about the Happy Valley Farmers Markets on the 2<sup>nd</sup> and 4<sup>th</sup> Saturday of each month through October from 8am to 11am next to Bonney's Burgers.*

### **b. Finance:**

*The committee has not met; the next meeting will be scheduled prior to the adoption of the budget.*

### **c. Planning and Steering:**

*The committee has not met and there is nothing to report.*

## **11. BOARD MEMBER ITEMS:**

*In response to Director Fickes, Interim GM Wadleigh stated that the 2023 audit is in final review and will be brought forward to the June meeting.*

### **ADA Related Disabilities:**

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

**"This District is an Equal Opportunity Provider"**

---

*Director Fickes gave an overview of the JPIA Summit she attended and spoke about the resources JPIA offers to Special Districts.*

**7:09 PM Regular Meeting Closed**

**7:10 PM Closed Session is called to order**

**8:15 PM Closed Session Adjourned**

**8:18 PM Regular Meeting In Session**

## **12. CLOSED SESSION ANNOUNCEMENTS:**

### **a. Public Employee Appointment – Government Code §54957(b)(1)**

***Title: General Manager – Discussion and Possible Action on Appointment***

*The Board took no action, and the hiring process will move to second interviews.*

### **b. Public Employee Discipline / Dismissal / Release – Government Code §54957(b)(1)**

***Discussion and Possible Action on Reinstatement and Settlement Agreement***

*The Board approved a settlement agreement resolving all claims with an employee who is currently on unpaid status. The employee will be reinstated to regular full-time status.*

## **13. ADJOURN THE MEETING: 8:19 PM**

#### **ADA Related Disabilities:**

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

**“This District is an Equal Opportunity Provider”**

---