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Board of Directors: Beverly Fickes - Chair
Logan Johnston, Vice Chair
Directors – Pam Beaver, Scott McVay, Terry Lincoln

General Manager: Dale Mancino

REGULAR MEETING: May 20, 2026, at 6:00PM: District Office Board Room

MINUTES

CALL TO ORDER: 6:01 PM

PLEDGE OF ALLEGIANCE: *Led by Beverly Fickes*

ROLL CALL: *Director Lincoln, Director Johnston, Director Fickes, Director McVay, Director Beaver, General Manager Dale Mancino, Account Clerk Mark Gray*

OPEN TIME/PUBLIC COMMENT:

Sandy Winters – The next Fire Wise meeting will be 05/28/26 at 6:00 at the Community Hall. They will have a booth at the Strawberry Festival, and volunteers are needed if interested.

Robert Wharton – Commented on the recent Farmer's Market, saying that it had 19 vendors, and was happy that it was so large. Robert runs the Igo-Ono Farmer's Market.

CONSENT AGENDA

2. **Minutes from Meetings**: **3/18/26 Regular Meeting (Corrected), 4/15/26 Regular Meeting**
3. **Bills Paid: April 2026**

Motion to approve the consent agenda as presented.

Director McVay, 2nd Director Beaver
Vote 5-0

REGULAR AGENDA

4. Endorsement of District 5 Supervisor (Discussion/Action)

Chris Kelstrom (District 5 Supervisor) addressed the Board. Thanked the Board for their individual support.

Joann Blomquist (customer) made a statement saying that she couldn't support Chris Kelstrom.

5. Private Road Erosion Impacts on District Infrastructure (Discussion/Action)

General Manager Mancino presented concerns regarding erosion on Saddle Trail, a private road, which has exposed to a District water main. He noted that the road has not been adequately maintained by residents. The Board discussed the district's responsibility and liability. Director Fickes identified language in Article 6, Section H of the District's Regulations that allows the district to charge property owners for repairs when infrastructure is impacted by private road conditions.

Motion to direct the General Manager to send certified letters to affected property owners on Saddle Trail, notifying them of the erosion issue, outlining expectations for corrective action, and documenting the district's due diligence in accordance with Article 6, Section H.
Motion by Director Beaver, Second by Director McVay
Vote: 5-0

6. Standing Committee Public Member Application (Discussion/Action)

a. **Ron Coldwell – Finance Committee Application**
b. **Ron Coldwell – Prop 218 Committee Application**

Ron Coldwell addressed the Board and summarized his qualifications, including prior experience with the State of California, work as an auditor and supervisor of auditors, and long-time residency in the Happy Valley area.

Motion to appoint Ron Coldwell to both the Finance Committee and the Proposition 218 Committee.

Motion by Director McVay, Second by Director Beaver

Vote: 5-0

7. EAGSA Fee (Discussion)

Director McVay reported on the Enterprise Anderson Groundwater Sustainability Agency (EAGSA) annual fees. With the expiration of grant funding, the District's share is projected to increase significantly over the next five *years. He requested direction on whether to pursue an exemption or reclassification from "Moderate at Risk" to "Minimal at Risk."*

Director McVay was directed to research the possibility of an exemption based on the District's customer count and limited well usage.

8. **Reserve Account Transfer** (Discussion/Action)

   General Manager Mancino presented the Finance Committee's recommendation to update the Reserve Policy, including renaming accounts and consolidating funds for improved organization and clarity.

   Motion to adopt the updated Reserve Policy as presented.

   Motion by Director Beaver, Second by Director Johnston

   Vote: 5-0

9. **Approval of Proposed Capital Improvement Projects** (Discussion/Action)

   General Manager Mancino presented the Proposition 218 Committee's recommendations for capital improvement projects, including rehabilitation of Filters #4 and #6 and repair/recoating of the one-million-gallon storage tank at the Water Treatment Plant.

   Motion to approve the recommended capital improvement projects as presented.

   Motion by Director Beaver, Second by Director Johnston

   Vote: 5-0

10. **Will Serve Letter Fees** (Discussion)

    General Manager Mancino requested clarification on the current Will Serve Letter and Permit fee language in the District's Schedule of Rates and Fees. Director McVay noted the $108 per hour rate appears vague.

    The Board directed the Planning and Steering Committee to review the policy and fee structure and bring recommendations back to the Board.

11. **After Hours Call Out Charges** (Discussion)

    General Manager Mancino reported that after-hours shut-off and turn-on fees have not been consistently charged, despite prior Board direction in January 2025.

    The Board directed the General Manager to ensure after-hours fees are charged in accordance with previous Board action and to update the Policies & Procedures and Fee Schedule as needed.

12. **Leave Request Policy** (Discussion)

Director Fickes reported on a communication gap in the current payroll system regarding approved leave requests. A hard-copy leave request form has been developed to ensure both the Distribution Supervisor and General Manager are notified of approved time off.

The General Manager will review the proposed form with the union representative.

13. General Fund Reconciliation Update (Discussion)

General Manager Mancino provided an update on the ongoing reconciliation of the General Fund. The temporary Bookkeeper has made significant progress, with approximately 50% of the reconciliation completed. Updated financial statements are expected within the previously communicated six-week timeline.

The Board acknowledged the progress and the importance of completing this work.

14. Professional Development Reimbursement for William Bailey (Discussion/Action)

General Manager Mancino presented a request from Distribution Operator William Bailey for reimbursement of $1,820 in coursework costs. The current MOU limits reimbursement to $300 per course.

Motion to adhere to the MOU language and limit reimbursement to $300 per course.

Motion by Director McVay, Second by Director Lincoln

Vote: 5-0

The General Manager was directed to thank Mr. Bailey for his initiative and to require written pre-approval for future reimbursements.

15. General Managers Report

General Manager Dale Mancino reported that District operations remain stable, with no major service interruptions since September 2025. Routine maintenance is on schedule. The temporary Bookkeeper has begun work and is focused on financial reconciliation. Progress continues on the Proposition 218 rate study and contract negotiations with Centerville CSD.

16. Operations Oral Report

General Manager Mancino presented the Water Treatment Plant and Distribution reports, including production data, maintenance activities, service line repairs, and customer shut-off activity.

Director McVay requested future reports include water loss figures. Director Fickes and Director McVay requested that removed treatment totes be made available to customers, subject to appropriate liability waivers. Director Fickes commended Distribution staff on the appearance of District facilities..

17. STANDING COMMITTEES & AD HOC COMMITTEES REPORT OUTS

a. Agriculture Committee – Met recently to discuss irrigation strategies. Next meeting scheduled for July 2026. A community member position remains open.

b. Finance Committee – Meeting scheduled for May 22, 2026 to discuss service fees, reconciliation progress, and the FY 2026-27 budget.

c. **Planning/Steering Committee** – *Next meeting on 06/02/26 at 4:00.*

d. **Personnel Committee –** *Met to review job descriptions. Will meet again following discussions with the union regarding the leave request policy.*

e. Centerville Contract Ad Hoc Committee – *GM will meet with Chris from Centerville on 06/05/26. Will reschedule the next Ad Hoc meeting.*

f. Proposition 218 Advisory Committee – *Meeting postponed to allow for updated financial information.*

18. **BOARD ITEMS:** *None.*

Next meeting is scheduled for June 17, 2026 at 6:00 pm.

19. ADJOURN THE MEETING: 7:36 PM