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Board of Directors: Beverly Fickes - Chair
Logan Johnston, Vice Chair
Directors – Pam Beaver, Scott McVay, Terry Lincoln

General Manager: Dale Mancino

REGULAR MEETING: June 17, 2026, at 6:00PM: District Office Board Room

MINUTES

CALL TO ORDER: 6:00 PM

PLEDGE OF ALLEGIANCE: *Led by Terry Lincoln*

ROLL CALL: *Director Lincoln, Director Johnston, Director Fickes, Director McVay, Director Beaver, Bookkeeper Cindy Lopez, General Manager Dale Mancino, Account Clerk Mark Gray*

OPEN TIME/PUBLIC COMMENT:

Sandy Winters – Nothing going on with Fire Wise until August. Which will be 08/27/26 at 6:00 at the Community Center.

CONSENT AGENDA

- 1. Minutes from Meetings: 3/18/26 Regular Meeting (Corrected), 4/15/26 Regular Meeting**
- 2. Bills Paid: April 2026**

Beverly Fickes noted a couple of possible errors in the Transaction Detail report. RCAC Loan Fund Dump Truck possibly repeated. And the notes regarding an employee payment were supposed to be a paycheck payment, not a mileage payment. Staff will look into these two items and make any necessary corrections.

Director McVay moved to approve the Consent Agenda as presented with the corrections noted.

Motion made by Director McVay, 2nd Director Beaver
Vote 5-0

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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REGULAR AGENDA

3. Distribution CIP (Discussion/Action)

General Manager Dale Mancino presented cost estimates for some inhouse larger valve replacement/rebuilding projects throughout the District. Every effort will be made to handle these valve projects will be done during normal business hours, eliminating the need for outside labor costs. Director Lincoln noted that the labor figures should stay in the cost estimates to show the District customers what the actual costs are for Prop 218 transparency. Director Beaver requested that we pursue possible “seasonal” workers to assist in these projects.

Director Beaver made the motion to accept the CIP as presented.

*Motion by Director Beaver, 2nd Director Johnson
Vote 5-0*

4. Saddle Trail Private Road Erosion (Discussion)

General Manager Mancino discussed the letters that were sent out to all of the affected residents on Saddle Trail. He described the concrete repair that was made by the residents in that area, and we will wait and see how that will hold, and if we have any responses to the letters. The Board will be kept updated.

5. EAGSA Fee Update (Discussion)

Director McVay explained that he is looking into what it will take to reduce the District’s risk level designation to the State. It is a multi-year process. Director McVay is planning on presenting the USGS’ 50-year seismic study for Shasta County, to the EAGSA meeting in July. Director McVay is going to research additional grants from the State, and push for the City of Redding, and Brandon Anderson to look into a new grant to cover these annual fees.

6. After Hours Call Out Charges Update (Discussion)

General Manager Dale Mancino updated the Board on the After Hours Call Out charges, stating that he added them to the District’s current Fee Schedule, and implemented the requirement to have the After Hours Fee charges applied to those service calls. The updated Fee Schedule will be taken to the Planning & Steering Committee in July.

7. General Fund Reconciliation – Progress Report (Discussion)

General Manager Dale Mancino updated the Board on the General Fund Reconciliation. The reconciliation is mostly done. The General Fund wasn’t being reconciled properly dating back to April 2025. Cindy Lopez has the reconciliation completed from April 2025, through April 2026. May and June of 2026 are all that is left to finish. The reconciliation is being done manually, and updating the QuickBooks accounts at the same time. Director McVay asked if the General Fund reconciliation will satisfy the requirements of the auditor. Cindy Lopez confirmed that it would.

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8. Leave Request Policy Update (Discussion)

General Manager Dale Mancino updated the Board on the current system to handle leave requests so that both the General Manager, and the Distribution Supervisor are notified of approved leave requests. General Manager Dale Mancino met with the Union representative, and the member's only concern was the 8-day notice stipulation for emergency requests.

9. General Managers Report

General Manager Dale Mancino reviewed his General Manager's Report, stating that there have been no "major breaks". A road repair was completed on China Gulch, and was done by a new contractor. Operationally, we continue to run smoothly and reliably. Water Treatment Plant facilities and distribution networks are performing effectively. They've been keeping up with routine preventative maintenance. Staff is performing well. We are bringing a temporary Account Clerk to help with customer service and billing.

Financial and Administrative...General fund reconciliation is the priority and moving forward on schedule.

Fee Schedule and Reserve Policy Review with the Planning & Steering Committee...went over rules & regulations, and updates for the Director's Handbooks. These updates will be brought back to the Board for their approval.

Contract negotiations with Centerville to renew CCCSD's contract with Centerville. General Manager Dale Mancino has been working with Chris at Centerville to create an equitable contract for both parties, and also working on the Admin O&M tables.

Summary...The District remains excellent standing. Operations are stable. Our teams are performing well.

10. Operations Oral Report

General Manager Dale Mancino presented the Operations Report, including a review of arrears accounts, Water Treatment Plant production and routine maintenance. Director Fickes pointed out a math error on the review of arrears figures. Director Fickes requested the information on when the wells will need to be tested again.

General Manager Dale Mancino presented the Water Treatment Plant Operations Report, which included filter inspections on Filters #5 & #7. Prepared Pond #3 for sludge removal. Rebuilt a chemical dosing feed pump. On June 3, 2026, Stuart with Condor Earth was onsite for the Risk Management Plan audit. And John Rossi tested all flow and head-loss transmitters. Director McVay inquired about the results of the Filter #5 & #7 inspections, and the back wash plant grant, which were not available at that time. Director McVay also inquired about Filter #4 & #6. General Manager Dale Mancino stated that Filters #4 & #6 were doing okay and were still in service. Director McVay inquired about the backwash plant grant, to which GM Dale Mancino stated that the grant was paid off.

Director Beaver requested the occasional attendance of the Distribution Supervisor, and the Plant Operations Supervisor.

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General Manager Dale Mancino presented the Distribution Operations Report, which included the asphalt repairs on China Culch and Fortune Way; the two planned minor leak repairs that were completed successfully; routine water sampling with no negative results; the Summer work schedule has been implemented; coordination efforts with fiber optic contractors in our District which has allowed us to make updates to our distribution network drawings for better accuracy.

The Board and General Manager Dale Mancino had a discussion about the Centerville percentages that need to be corrected to better reflect their actual usage.

11. STANDING COMMITTEES & AD HOC COMMITTEES REPORT OUTS

- a. Agriculture Committee** –Next meeting scheduled for July 22nd at 6:00 pm. Director Johnston is trying to line up Becky Wheeler Dykes at Glen UC for an olive grafting presentation for the July meeting. He also is trying to have Dr. Audra Harlow presenting on animal husbandry. Farmer's Market (15-16) vendors.
- b. Finance Committee** – Meeting tomorrow at 10:00, going over the reconciliation, and the next year fiscal budget.
- c. Planning/Steering Committee** – Next meeting on 07/09/26 at 4:00, focusing on the Director's Handbooks, Fee Schedules, and Capacity Charges.
- d. Personnel Committee** –Did not meet this month due to staff shortages and timing.
- e. Centerville Contract Ad Hoc Committee** – GM will meet with Chris from Centerville on 06/19/26. Might need one more week before sending the information to the Ad Hoc Committee.
- f. Proposition 218 Advisory Committee** – Meetings postponed until financials are completed.

12. BOARD ITEMS:

Director McVay discussed two proposed State legislations that are up for review...

AB-2180 to clarify the Prop 218 process. Make it easier for agencies. Less Court cases.

AB-2739 is a water affordability bill that could help our customers get caught up on their bills.

Director Beavers mentioned the St. Vincent de Paul payment assistance program.

Director Fickes mentioned the RCAC training and events opportunities.

Next meeting is scheduled for July 17, 2026 at 6:00 pm.

13. ADJOURN THE MEETING: 6:55 PM

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