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Board of Directors: Beverly Fickes - Chair
Logan Johnston, Vice Chair
Directors – Pam Beaver, Scott McVay, Terry Lincoln

General Manager: Dale Mancino

REGULAR MEETING: July 15, 2026, at 6:00PM: District Office Board Room

MINUTES

CALL TO ORDER: 6:00 PM

PLEDGE OF ALLEGIANCE: *Led by Chairperson Fickes*

ROLL CALL: *Director Lincoln, Director Johnston, Director Fickes, Director McVay, Director Beaver, General Manager Dale Mancino, Account Clerk Mark Gray*

OPEN TIME/PUBLIC COMMENT:

Robert Wharton – I'm happy with the place.

CONSENT AGENDA

1. Minutes from Meetings: 6/17/26 Regular Meeting, 6/18/26 Finance Meeting

2. Bills Paid: June 2026

Chairperson Beverly Fickes, and Director McVay decided to pull the Activity P&L Budget from the Consent Agenda, and discuss that separately.

*Director McVay moved to approve the Consent Agenda as presented, 2nd Director Beaver
Vote 5-0*

3. Activity P&L Budget (Discussion)

General Manager Dale Mancino reported that the General Fund reconciliation had been substantially completed and that the financial position of the District was better than anticipated. The report showed an estimated net income of approximately \$564,000, although the figures were described as a snapshot and subject to adjustment after accounts receivable and accounts payable were finalized. The Board discussed revenue, operating expenses, property tax receipts, CalPERS reporting fees, generator/well testing savings, and the treatment of reserve funds. No formal approval of the report was taken.

ADA Related Disabilities:

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REGULAR AGENDA

4. **WIIN Act Overpayment** (Discussion/Action)

General Manager Dale Mancino reported that CCCSD is eligible to receive a \$174,406 overpayment credit related to the Winn Act. The credit will be applied over four years. The Board discussed using the credit to reduce the remaining Winn Act repayment period rather than reducing the water rate, which would primarily benefit higher-volume users. Applying the credit toward the Winn Act obligation is expected to eliminate the \$1.88 customer charge approximately three and a half years earlier, potentially by late 2029.

Director Beaver made a motion to begin applying the Winn Act overpayment immediately and directed the General Manager to apply the reimbursement toward the Winn Act obligation/general fund.

*Motion by Director Beaver, 2nd Director Lincoln
Vote 5-0*

5. **Centerville Contract Second Amendment** (Discussion/Action)

General Manager Dale Mancino presented the proposed Second Amendment to the Centerville contract. The amendment will extend the current contract term from February 11, 2027, to February 11, 2028, providing additional time to complete negotiations for a new agreement, including the O&M and administrative factors. The Board discussed the need to ensure the extension does not provide an unintended financial advantage to Centerville and noted that negotiations are progressing.

Director Beaver made a motion to extend the current contract term by one year, from February 11, 2027, to February 11, 2028.

*Motion by Director Beaver, 2nd Director Lincoln
Vote 5-0*

6. **Fee Schedule** (Discussion)

General Manager Dale Mancino presented the current Fee Schedule for Board discussion. The Board discussed increasing the current 1.5% late charge because it has not provided an effective incentive for customers to pay delinquent balances. A possible delinquent notice fee and a door hanger fee were also discussed. The Board discussed a potential door hanger fee of approximately \$50 and a possible late charge of up to 10% of the outstanding balance.

Additional discussion included fees related to fire hydrants required for property splits, removal of the free-estimate provision, will-serve fees, and capacity charges. The Board requested additional research regarding fire hydrant costs and reimbursement requirements. Capacity charges will be reviewed further, with consideration given to construction costs and the impact of the current charges on new development.

The matter will be referred to the Planning/Steering Committee for additional review and recommendations, with the Fee Schedule expected to return to the Board at a future meeting. No action was taken

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7. EAGSA Fee Update (Discussion)

Director McVay reported on the updated EAGSA groundwater monitoring fees. The first-year fee is expected to be \$10,700, followed by approximately \$9,200 annually for years two through four, with a fifth-year fee of approximately \$66,000 per agency. The Board discussed the State's groundwater requirements and the possibility of reducing the District's risk designation from moderate to low. If the District can complete the required process over the next three to five years, the annual fee could potentially be significantly reduced or eliminated. Staff and Directors will continue to pursue grant opportunities and information from the Department of Water Resources. No action was taken

8. Grant Writer (Discussion)

The Board discussed the District's relationship with its grant-writing consultant. The Board expressed concern that, after more than a year, the District has not received grant funding from the consultant's efforts. General Manager Mancino reported that the consultant is paid for work performed and that there has been limited recent progress on grant opportunities.

The Board discussed the potential need for significant funding for future Water Treatment Plant improvements and whether maintaining the relationship could benefit the District's long-term grant efforts. The Board agreed that General Manager Mancino should contact the consultant, discuss the District's concerns, review the existing contract and determine whether the consultant wishes to continue the relationship. No action was taken.

9. General Fund Reconciliation – Progress Report (Discussion)

General Manager Dale Mancino reported that the General Fund reconciliation has been completed through the end of June 2026, with only minor entries remaining to be finalized. The reconciliation required substantial manual work and QuickBooks updates. The Board was informed that the financial position is better than anticipated and that completion of the reconciliation will allow the District to proceed with preparation of the fiscal budget and future consideration of Proposition 218.

A preliminary budget is expected to be prepared within the next several weeks, with a goal of presenting a final budget at the August Board meeting

10. General Managers Report

General Manager Dale Mancino reported that District operations are progressing well. The Water Treatment Plant is producing quality water, the Distribution Department has made significant progress, and increased in-house work is contributing to lower operating costs. Administrative operations are also improving, with customer accounts and revenue collection progressing and a temporary Account Clerk assisting with customer service and billing.

Contract negotiations with Centerville are progressing well and are nearing completion. The Second Amendment is intended to provide sufficient time to complete the negotiations without approaching the existing contract deadline.

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11. Operations Oral Report

General Manager Mancino presented updated arrears information and noted improvements in delinquent accounts. The Board discussed older delinquent accounts, difficulties identifying property owners associated with older rental accounts, and the possibility that some accounts may ultimately need to be written off as bad debt.

Water Treatment Plant operations included production of approximately 578 acre-feet of surface water, with approximately 387 acre-feet used, for a total of 966 acre-feet. No well water was used. The plant is currently producing approximately seven million gallons per day. Staff continued routine maintenance, monitoring, and operation, including cleaning the filtered waste pond, removing approximately 11 tons of dried sludge from Pond #3, testing automatic shutoff valves and chlorine leak sensors, and completing warranty inspection work at Pond #3.

Distribution operations included a planned repair of a two-inch PVC water main on Shawn Drive, an emergency repair replacing approximately 30 feet of ten-inch AC water main on Willow Springs Road with ten-inch C900 pipe, an emergency full service-line replacement on Warwick Place, and site restoration on China Gulch Road. Routine monthly water-quality samples were collected and all samples returned absent of coliform bacteria. Staff also continued customer notifications and service shut-offs in accordance with District policies.

Approximately 100 door hangers were delivered during the period, and nine service shut-offs were reported. The Board discussed the benefits of completing repairs promptly and increasing preventative maintenance to improve system reliability and reduce the need for larger system shutdowns

12. STANDING COMMITTEES & AD HOC COMMITTEES REPORT OUTS

- a. Agriculture Committee** – *The July meeting was postponed until August because a presenter and community member were unavailable. The Board encouraged continued support of the local Farmer's Market.*
- b. Finance Committee** – *The Committee reviewed budget-to-actual financial information and reported that the District's financial position is better than anticipated. The Committee will meet July 28 at 9:30 AM to continue reviewing the financials and begin work on the current fiscal year preliminary budget. The Committee will also review available funds and make recommendations concerning reserves and potential District projects.*
- c. Planning/Steering Committee** – *The Committee is scheduled to meet July 22 at 6:00 PM to review Fee Schedules and discuss other distribution projects that could be approved and prioritized for future funding.*
- d. Personnel Committee** – *The Committee did not meet during the month. Future meetings will be scheduled, with discussion of the MOU anticipated in the fall.*
- e. Centerville Contract Ad Hoc Committee** – *A meeting is planned for late July. General Manager Mancino and Chris from Centerville have continued working together on the contract and have not required significant committee involvement at this time.*
- f. Proposition 218 Advisory Committee** – *Meetings have been delayed while the District completes its financial work. The Committee discussed scheduling a meeting after the July 28 Finance Committee meeting, with August 6 at 6:00 PM discussed as a possible date.*

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13. BOARD ITEMS:

Vice Chair Logan Johnston requested that the District website be updated to reflect cancellation of the July 22nd Agriculture Committee meeting. No additional Board items were presented.

Next meeting is scheduled for August 19, 2026 at 6:00 pm.

14. ADJOURN THE MEETING: 7:20 PM

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