



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

Board of Directors: Beverly Fickes - Chair,
Terry Lincoln, Vice Chair
Directors – Pam Beaver, Scott McVay, Logan Johnston

General Manager: Paul Kelley

REGULAR MEETING: September 20th 2023 at 6:00PM: District Office Board Room

MINUTES

1. CALL TO ORDER- By Chair Fickes @ 6PM

2. PLEDGE OF ALLEGIANCE- Led by Director McVay

3. ROLL CALL- Chair Fickes called the roll:

Present- Chair Fickes and Directors- McVay, Beaver, Johnston.

Absent- Vice-Chair Lincoln

Staff in attendance- GM Kelley and Administrative Assistant Kayla Faulks.

4. OPEN TIME/PUBLIC COMMENT:

Sandy Winters- reported on Firewise and mentioned that Firewise is putting on a Fun Festival in Palo Cedro.

5. CONSENT AGENDA (Action)

a. Minutes from Meetings – Special Meeting 6/7/23. Regular meetings: 07/21/23, 8/30/23

b. Paid Bills: 8/15/23 – 9/14/23

c. Payroll: 8-17-23, 8-31-23

d. Activity Report: August 2023

GM Kelley reviewed his memo for the consent agenda. He mentioned that there are verbatim and action minutes, activity reports show extra base rates due to delinquent accounts paying off balances, and explained where he and the Bookkeeper are at by showing/reporting expense to reserves. The Board asked questions and gave directions to the GM. Public Comment: Sandy Winters commented on items discussed in the Consent Agenda.

Motion to accept consent agenda: Director McVay. 2nd: Director Johnston. Passed unanimously (4-0-1)

6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

a. **O.B.** - USBR Account Reconciliation (Discussion)

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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GM Kelley told the Board there was nothing new to report on this item. He did report that the WIIN Act is getting close to being paid off.

b. Appointments to District Committees (Discussion/Action)

GM Kelley explained that since there are new members on the Board some Committee Assignment changes need to be made. The Board made suggestions of the changes to Committee Assignments.

Motion to approve the Committee Assignments: Director McVay. 2nd: Director Beaver. Passed unanimously (4-0-1).

c. Audit Report and Auditor Planning Letter – OPEB GASB 75 – (Discussion)

GM Kelley reviewed his memo background and mentioned that the current MOU states there would be a fix to the OPEB. He explained alternatives that he was working on.

No action was taken for this item.

d. Customer Protest of Base Rate - (Discussion/Action)

GM Kelley gave background and asked Customer Bagnaschi, that was in the audience, to speak to the Board regarding his concern. The Board discussed the customers' concern and asked for the customer to speak. He was thanked for being honest and bringing his concern to the Board.

Motion to remove 2nd base rate immediately from Customer Bagnaschi's bill and to give the GM the authority to handle base rate protests on a case by case basis going forward: Director McVay. 2nd: Director Johnston. Passed unanimously (4-0-1)

e. Water Usage & Revenue & Rate Ordinance Review – (Discussion)

GM Kelley reviewed memo on water analysis he has been working on. The Board asked questions and provided suggestions. Public Comment: Sandy Winters commented on the water loss.

No action was taken on this item.

f. Grants Update – (Discussion)

GM Kelley gave update on all the grants that are currently active and ones he is working on.

No action was taken on this item.

7. GENERAL MANAGERS REPORT

GM Kelley reviewed his memo. The Board asked questions.

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8. OPERATIONS REPORT

GM Kelley reviewed his memo on the operations report.

9. STANDING COMMITTEE REPORT –

- a. Agriculture – Director McVay reported on Ag Committee and potential grant money.
- b. Finance – GM Kelley reported on the 9/12/2023 Finance Committee Meeting.
- c. Planning/Steering – Nothing reported.

10. BOARD MEMBER ITEMS

Director McVay reported on EAGSA. Chair Fickes reported the LAFCO meeting on October 5th.

11. CLOSED SESSION ANNOUNCEMENT:

The Board will adjourn to Closed Session to discuss the following item:

- a. **Public Employee, to consider performance evaluation of General Manager pursuant to GC §54957(b)(1),**

12. ADJOURN THE MEETING- Chair Fickes adjourned the regular meeting @ 8:16 PM to closed session.

Closed session adjourned at 9:38 PM.

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