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Board of Directors: Beverly Fickes - Chair,
Terry Lincoln, Vice Chair
Directors – Pam Beaver, Scott McVay, Logan Johnston

General Manager: Paul Kelley

REGULAR MEETING: November 15th 2023 at 6:00PM: District Office Board Room

MINUTES

1. CALL TO ORDER- By Chair Fickes at 6pm

2. PLEDGE OF ALLEGIANCE- led by Chair Fickes.

3. ROLL CALL

Directors- Vice Chair Lincoln, Director McVay, Director Beaver, Chair Fickes, and Director Johnston.

Staff Present: General Manager Paul Kelley and Administrative Assistant Kayla Faulks

Members of the Public/Audience: District Employees, Kaitlyn Patrick, and JoAnn

Blomquist. District Employees were attendance.

4. OPEN TIME/PUBLIC COMMENT: No public comment

Chair Fickes asked for a motion to add an item for discussion to move the December Regular Meeting.

Motion to approve adding the item to the Old Business/New Business: Director Lincoln. 2nd Director McVay. Motion carried with a 5-0 vote.

5. CONSENT AGENDA (Action)

General Manager Paul Kelley gave background from his memo regarding the consent agenda items.

a. Minutes from Meetings – Regular meeting 10/18/23: Committee: Finance - 10/17/23

b. Paid Bills: 10/15/23 – 11/10/23

i. General Manager Paul Kelley mentioned the 811 Locates and the cost associated with it. He also mentioned he spoke with PG&E about the locate process and the difficulties the District is experiencing with the cost and time it takes to complete the locates. Director Mcvay mentioned he would set up a meeting with Supervisor Kelstrom about the 811/USA locates.

ii. Chair Fickes and Directors McVay, Johnston all asked questions about various paid bills. General Manager Paul Kelley and Bookkeeper Melissa Tenney answered their questions.

c. Payroll: 10-12-23, 10-26-23

d. Activity Report: October 2023

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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**Motion to approve the consent agenda as amended: Director McVay. 2nd: Director Johnston.
Motion carried with a unanimous vote. (5-0)**

6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

a. **O.B.** - USBR Account Reconciliation (Discussion)

General Manager Paul Kelley gave background memo on USPF Account Reconciliation. Director McVay asked questions in regards to paying off the WIIN Act early. General Manager Paul Kelley answered.

a.l. Board discussion to decide a new date for the December meeting.

Chair Fickes asked if it would cause hardship to the staff to move the date up a week. General Manager Paul Kelley answered. It was proposed to move the meeting to December 13th.

**Motion to approve and reschedule the December meeting to December 13th:
Director Beaver. 2nd: Director Lincoln. Motion carried with a unanimous vote. (5-0)**

b. Shasta LAFCO Election / Vote for Special District Representatives – (Discussion/Action)

Chair Fickes mentioned information about what she knew and liked about some of the candidates. All Directors suggested either Patricia Clarke or Fred Ryness.

Public Comment: JoAnn Blomquist spoke on this item.

Motion to vote for Fred Ryness: Director Beaver. 2nd: Director Lincoln. Motion carried with a unanimous vote with the exception of Director McVay abstaining from the decision of the candidate. (4-0-1)

c. Drought and Supplemental water program (Discussion/Action)

General Manager Paul Kelley gave background information on his memo and the draft of the program. Director McVay mentioned the work he has done on the draft. Director Lincoln suggested buying by the unit would be easier to understand for the customer. Chair Fickes suggested buying in full acre-feet since the District purchases water in full acre-feet. General Manager Paul Kelley said he would make suggested edits and changes and bring back to board for approval.

Public Comment: Kaitlyn Patrick made a suggestion to allow purchasing of ½ acre-feet and require a 50% deposit in November/December then pay in full in January. JoAnne Blomquist asked about the meaning of “maximum amount customer willing to pay” section on the application.

There was discussion on if it would be easier to give credit on customer account if the program was not needed or if it would be best to give a refund check to the customer.

No action was taken on this item. The General Manager was directed to make some edits and changes and bring back to Board at a later date.

d. General Manager Employment Agreement Amendment I – (Discussion/Action)

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Chair Fickes paused and thanked the employees sitting in the audience for being in attendance and their hard work the prior weekend on the leak repairs. She also thanked the Administrative Assistant for keeping up and getting the meeting minutes completed in a timely manner.

Discussion for General Manager's Employment Agreement Amendment resumed. General Manager Paul Kelley gave background information on the updates/amendments. Director McVay corrects oversites.

Public Comment: Union Representative for the District Employees, Steve Allen asked about the wording "other management substantially coverage". Chair Fickes responded and said it was an oversight and needed to be changed. Steve Allen also mentioned there should be concerns with the "lifetime retiree medical coverage" wording. He suggested removing the word lifetime. Chair Fickes and other Directors agreed with the word lifetime being removed. JoAnn Blomquist asked about years of service for the General Manager to qualify for retiree medical.

Motion to approve the agreement amendment with edits discussed and authorize signatures: Director Johnston. 2nd: Director McVay. Motion carried with a unanimous vote. (5-0)

- e. Update: February 3, 2023 MOU Between District & UPEC 792 – (Discussion)

General Manager Paul Kelley gave background information on what he has been working on with the actuarial.

Public Comment: Steve Allen went over the side letter provided in packet and made some clarifications to Paul's memo. JoAnn Blomquist commented on this item. Several District Employees sitting in the audience made comments on this item.

Directors discussed and asked questions about the Union's proposal. It was discussed that the Directors would like to see numbers in regards to if the District were to reimburse those current employees wishing to opt out of the OPEB. Chair Fickes gave direction to General Manager Paul Kelley to get them more information so they can respond to the Union's proposal.

7. GENERAL MANAGERS REPORT

General Manager Paul Kelley gave background on his GM memo.

8. OPERATIONS REPORT

General Manager Paul Kelley gave background on the ops report memo.

9. STANDING COMMITTEE REPORT – General Manager Paul Kelley reported on the Community Member Committee Application.

- a. Agriculture –
- b. Finance –
- c. Planning/Steering –

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10. BOARD MEMBER ITEMS

Chair Fickes mentioned that a MOU negotiating team needs to be established and should be on the next agenda. She also reported on the EAGSA meeting she attended.

Director Johnston asked for an update on the 2nd base rate for additional dwelling on properties.

Public Comment: Greg Blomquist asked about flow for flushing.

11. CLOSED SESSION ANNOUNCEMENT: (None)

12. ADJOURN THE MEETING- by Chair Fickes @ 9:05 PM

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