



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

Board of Directors: Terry Lincoln - Chair
Scott McVay, Vice Chair
Directors – Pam Beaver, Beverly Fickes, Logan Johnston

General Manager: Paul Kelley

REGULAR MEETING: March 20th 2024 at 6:00PM: District Office Board Room

MINUTES

1. CALL TO ORDER: 6:00 pm by Chair Lincoln

2. PLEDGE OF ALLEGIANCE: Led by Director Johnston

3. ROLL CALL:

Directors: Director Johnston, Director Fickes, Director Beaver, Vice Chair McVay, Chair Lincoln

Staff Present: GM Paul Kelley, Administrative Assistant Shannan Perry

Members of the Public: Sandy Winters, Colleen Wogoman, Robert Wharton, and others who are not identified.

4. OPEN TIME/PUBLIC COMMENT: Pursuant to Gov. code S54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.

Sandy Winters –Mentioned PG&E regarding vegetation management, Josh Coleman is the representative. Director McVay requested to have Josh contact CCCSD to see if there is any information that he can provide us with regarding this topic.

5. CONSENT AGENDA (Action)

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- a. Minutes from Meetings – Regular meeting 2/21/24, Ag Committee 3/6/24, Finance Committee 3/12/24
- b. Paid Bills: 2/13/24 – 3/13/24
 - i. GM Kelley mentioned that the primary item for flagged bills is Wells 1 & 2 for standby charges. The Badger Meter AARPA Grant money, and in February the OPEB fix and return of the employee contribution.
- c. Payroll: 2-15-24, 2-29-24
- d. Activity P&L Report: February 2024

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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- i. *GM Kelley mentioned the OPEB showed up on report that is why it is negative. Director McVay asked about the trust fund and disbursements. GM Kelley responded we may see that in May. Director Fickes asked what misc. revenue cost is \$3,400.00 and why was Centerville low. GM Kelley responded that Centerville is low because it is based on water usage. Director McVay inquired about the 2022 Centerville Reconciliation. GM Kelley responded there are some adjustments since the admin fee isn't applied until after reconciliation. FI22 is in draft from they are almost completed with 2022 and the reconciliation is complete for 2020/2021.*

Motion to approve consent: Fickes, 2nd Beaver. Motion carried Unanimously (5-0)

6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

- a. **O.B. - USBR Account Reconciliation (Discussion)**
 - i. *GM Kelley mentioned that there is no new news on 2022 reconciliation. They are starting the 2023 reconciliation.*
- b. **Ordinance 2024-03 – Water Usage Rates Ordinance (Discussion/Action)**
 - i. *GM Kelley reviewed background information regarding historic M & I and proceeded to discuss the history of rate charges. Directors agreed there will be a special meeting that will be specifically for the rate overview and discussion open to the public on April 3rd. GM Kelley stated that years 2023/2024 will replace 2018/2019 for non-drought years.*
- c. **RCAC Resolution to Borrow – For Backwash Ponds Bridge Financing (Discussion/Action)**
 - i. *GM Kelley mentioned that the District is wanting to ask for \$1,000,000.00 more for ponds 2 & 3.*
- d. **Agriculture Committee Recommendation to join Family Water Alliance (Discussion/Action)**
 - i. *GM Kelley discussed Family Water Alliance reached out regarding grants and to give donations. The Board discussed sending a donation to FWA for a 1-year trial for benefits of potential grants.*

Motion to approve consent for 6C: Beaver, 2nd McVay, Motion carried Unanimously (5-0)

Motion to approve consent for 6D Voted for: Johnston. 2nd McVay, Beaver Split Motion carried (3-2) voted against Chair Lincoln, Director Fickes.

7. GENERAL MANAGERS REPORT

- i. *GM Kelley mentioned the new Credit Card machine and the new capabilities with taking payments. When the ACH and recurring CC payments are processed.*
- ii. *GM Kelley mentioned that Chad Krick has resigned and discussed receiving quotes about the vac trailer and updated on the Igo Ono School wanting a fire hydrant, they are looking for grants to move forward with that project. GM Kelley also mentioned that the District should plan a tour of the Shasta Dam or fish hatchery tour. He also discussed the SAFER report he has been working on and the lead*

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and copper report as well as the cross connection control handbook.

8. OPERATIONS REPORT

- i. Administrative Assistant Perry discussed the delinquent report and mentioned that LIHWAP has slowed down due to lack of funding from the state.
- ii. GM Kelley discussed routine maintenance at WTP and that train 6 is offline. Provided an update regarding WTP and Cal Fire working with the inmate crew to clean up doing brush work.
- iii. GM Kelley discussed the received shipments of transponders from Badger. The hydrant replacement details for Hopekay estimate approximately \$20,000.00 in materials the hydrant currently does not have a valve that would need to be added.

9. STANDING COMMITTEE REPORT –

- a. Agriculture –
 - i. Director Johnston discussed the previous Ag meeting, looking to get more involvement from the community and looking forward to getting more information to provide the community with farmers market information.
- b. Finance –
 - i. Director McVay mentioned that he would like to work on the 3rd quarter of the year budget at the next finance meeting on April 9th at 4 pm.
- c. Planning/Steering – GM Kelley mentioned that policies need to be worked on.

10. BOARD MEMBER ITEMS

- i. Director Fickes mentioned that JPIA in May will be having a seminar. There was discussion of OT and the alarm that was going off which brought up discussion of protocols for OT and leaks and call outs. GM Kelley stated that there has been nothing instituted yet and that instruction manuals need to be updated with protocols the goal is to have that implemented at the beginning of the fiscal year.

11. CLOSED SESSION ANNOUNCEMENT: - None

12. ADJOURN THE MEETING – Meeting Adjourned by Chair Lincoln at 8:30 pm.

Approved 4/17/24
Signed
Secretary of the Board
General Manager: Paul Kelley

Paul Kelley

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