



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

Planning and Steering Committee Meeting

Directors – Logan Johnston, Scott McVay
Alternate – Terry Lincoln

General Manager: Dale Mancino

July 22, 2026 at 6:00 PM: District Office Board Room

Committee Responsibility

The Board's standing Planning and Steering Committee shall be concerned with the formulation of plans and policies for arranging, realizing, and/or achieving Clear Creek CSD goals.

AGENDA

1. CALL TO ORDER

The meeting was called to order at 5:45 p.m. by Scott McVay.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was dispensed with due to no members of the public being present.

3. OPEN TIME/PUBLIC COMMENT: Pursuant to Gov. code S54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.

4. Roll Call Director Scott McVay , Director Logan Johnston , General Manager Dale Mancino

5. Review and Discussion of Reserve Fund Policy

The Committee briefly discussed the Reserve Fund Policy. Detailed review of the policy, including potential Penalty/Drought Reserve designation and funding of reserves from net surplus, was deferred to the Finance Committee meeting scheduled for the following week.

6. Discussion for Director's Handbook

The Director's Handbook was noted on the agenda. Limited discussion occurred. Updates remain pending.

7. Discussion for Fee Schedule

The Committee conducted a detailed review of the District's Schedule of Rates and Fees.

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

"This District is an Equal Opportunity Provider"

Key Decisions and Recommendations:

- Disconnection and reconnection fees shall be clarified as separate \$50 charges.
- A three-strike penalty system for cutting District locks will be implemented (1st offense \$100, 2nd offense \$250, 3rd offense \$500 + meter removal).
- A \$50 door hanger fee will be added and incorporated under the Late Charges section.
- Late fees will be increased to 10% of the outstanding balance.
- A new fee will be added to pass through the full cost of county-mandated fire hydrant installations to the property owner.
- County Water/Sewer Clearance Forms fee will be changed to an hourly rate of \$108.
- Permit/Will Serve Letter fee will include a minimum charge of 0.5 hours (\$54).
- Meter and installation costs will be billed separately from the capacity charge.
- Flow testing will not be offered as a District service.

8. Free Estimate Removal

The Committee recommended eliminating free job estimates. All estimate work will be billed at \$108 per hour.

9. Delinquency Fee

The Committee recommended increasing the late fee from 1.5% to 10% of the outstanding balance.

10. Door Hanger Fee

The Committee recommended adding a \$50 door hanger fee, to be incorporated under the Late Charges section of the fee schedule.

11. Next Meeting Date

The next Planning and Steering Committee meeting was scheduled for Tuesday, August 25, 2026, at 6:00 p.m.

12. ADJOURN THE MEETING

Meeting Adjourned at 6:45p.m.

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

“This District is an Equal Opportunity Provider”
