



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

Board of Directors

Directors - Beverly Fickes, Scott McVay

General Manager: Dale Mancino

FINANCE COMMITTEE

July 29, 2026, at 9:30 am: District Office Board Room

Committee Responsibility

The Board's standing Financial Committee shall be concerned with the financial management of the Clear Creek CSD including the preparation and oversight of an annual budget, and oversight of reserve accounts and major expenditures.

AGENDA

I. CALL TO ORDER

The meeting was called to order at 9:31 a.m. by Scott McVay.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was suspended

3. ROLL CALL

Scott McVay, Beverly Fickes

Dale Mancino (General Manager), Cindy Lopez (Bookkeeper)

Dennis Possehn (public)

- 4. OPEN TIME/PUBLIC COMMENT:** Pursuant to Gov. code S54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.

5. Fee Schedule

The Committee conducted a detailed review of the proposed updates to the District's Schedule of Rates and Fees.

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

"This District is an Equal Opportunity Provider"

Key Decisions:

- Credit card convenience fee corrected to **2%**.
- “State Loan Repayment” fee renamed to “**Grant Fund Reserve Fee**” and will be deposited into a separate Grant Fund Reserve account.
- After-hours section language clarified: “reconnection fee” terminology removed and replaced with “turn on/turn off”; requirement that the full account balance be paid for emergency after-hours service was removed.
- Policy language will be developed defining the two-hour after-hours window (starting at call-out time, including drive time).
- Flow test fee recommended for removal.
- Will-Serve Letters and County Water/Sewer Clearance Forms set at **\$108/hour with a 0.5-hour minimum**.
- Job estimates will be billed at **\$108/hour** (free estimates eliminated); estimates valid for 30 days.
- Hydrant installation fee deferred until funding responsibility is clarified with the County/Fire Marshal.
- Cross-connection control language will be updated to reference current California state law.

6. Budget Review

The Committee reviewed the proposed FY 2026-27 budget using the **no rate increase** model.

Key Points / Decisions:

- Projected net income under the no-rate-increase scenario is approximately **\$384,000**.
- The no-rate-increase version will be used for Board presentation.
- \$18,000 EA fee will be added (likely under Regulatory Fees).
- A line item for potential election costs will be added.
- Insurance premiums to be confirmed with JPIA.

7. Accounts Payables and Accounts Receivables Review

Staff reported that accounts payable, accounts receivable, and banking records are accurate and current. Several fund transfers have been completed.

Discussion / Direction:

- Fixed asset valuations and categorizations require further review.
- OPEB liability and actual annual expense need verification against the actuarial report.

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

“This District is an Equal Opportunity Provider”

- Loan payment postings for the county credit line and filter plant loans need review for proper classification.

8. Reserve Fund Policy

Limited discussion occurred. Staff was directed to continue replenishing the Operations & Emergency Reserve and Capital Improvement Reserve. A Reserve Account Overview will be included in the Manager's Report for the upcoming Board meeting.

9. Vehicle and Equipment Reserve

The expanded vehicle/equipment allocation will remain an expense line in the budget rather than establishing a new reserve. Purchases within an approved budget are permissible, subject to confirmation of purchasing authority.

10. Next Meeting Date

Finance Committee meeting tentatively scheduled for September 14, 2026 at 9:30 a.m.
A mid-October meeting is planned to review first-quarter financials.

11. ADJOURN THE MEETING

Meeting adjourned at 12:15pm

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

"This District is an Equal Opportunity Provider"
