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Board of Directors

Directors - Beverly Fickes, Scott McVay

General Manager: Dale Mancino

FINANCE COMMITTEE

March 19th, 2026, at 10:00 am: District Office Board Room

Committee Responsibility

The Board's standing Financial Committee shall be concerned with the financial management of the Clear Creek CSD including the preparation and oversight of an annual budget, and oversight of reserve accounts and major expenditures.

MINUTES

1. CALL TO ORDER: 10:01 AM

2. ROLL CALL: Chair McVay, Director Fickes, General Manager Dale Mancino

3. OPEN TIME/PUBLIC COMMENT: *None - No member of the public in attendance.*

4. DISCUSSION/ACTION ITEMS:

a. Activity Reports Review

The Directors expressed concerns that payments associated with the Backwash Recycle Account were not clearly visible, making the source of funds unclear. Additionally, the auto-debits for the Filter Plant Repayment Loan were not visible.

Issues were also identified on the February 2026 Profit and Loss report, where the total income was not populated. A recommendation was made to separate grant and project accounting from the monthly Profit and Loss reports

b. Preliminary FY2025–26 Budget Development

- Discussion of FY2025–26 budget framework, identify priorities, and provide direction to staff for further development.

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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Discussion took place regarding potential financial actions and follow-up plans. These included possibly paying off loans, reviewing District reserve policies, researching recurring ACH payments, and following up on submitted invoices and tracking reimbursements for the State repayment.

c. Reserve Accounts & Financial Position Update

The Committee reviewed individual reserve accounts, bank statements, and transaction history from March 2025 to March 2026 to identify any discrepancies, missing transfers, or labeling issues. Accounts specifically reviewed included the Backwash Recycle Account, State Loan Reserve Account, and Operational Reserve Account. All other accounts were reviewed as well.

Discussion also took place regarding capital needs at the Water Treatment Plant, funds potentially available for future grant matching, and the reallocation of the Emergency Reserve.

5. ADJOURN THE MEETING: 12:08 PM

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