



5880 Oak Street, Anderson, CA 96007
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Board of Directors

Directors - Beverly Fickes, Committee Chair: Scott McVay

General Manager: Paul Kelley

FINANCE COMMITTEE

September 12th 2023 at 5:30PM : District Office Board Room

Committee Responsibility

The Board's standing Financial Committee shall be concerned with the financial management of the Clear Creek CSD including the preparation and oversight of an annual budget, and oversight of reserve accounts and major expenditures.

MINUTES

1. CALL TO ORDER- By Committee Chair McVay @ 5:30 PM

2. PLEDGE OF ALLEGIANCE- Led by Committee Chair McVay.

3. ROLL CALL- roll called by Committee Chair McVay.

Present: Committee Chair McVay, Director Fickes.

Staff in attendance: GM Kelley, and Administrative Assistant Kayla Faulks

4. OPEN TIME/PUBLIC COMMENT: None

5. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

a. Activity Reports – July – Discussion

GM Kelley reviewed his background memo from the packet. The Committee asked questions regarding some of the items in the profit and loss, such as the WIIN Act Payment that didn't seem to be showing up.

b. Audit update – FY22 and Auditor Planning Letter – Discussion

GM Kelley reviewed his background memo from the packet and explained difficulties getting information to the auditors from Frey's BUCS system. The Committee asked about future audits and if there will be the same difficulties for next audit.

c. Water Usage and Revenue March through August & Rate Ordinance update– Discussion

GM Kelley explained details of the 2023 rates and charges from the bureau. He also reported that he and staff are working on an audit of water loss. The Committee asked questions regarding the draft calculations of water loss. Public Comment: Kaitlyn Patrick asked a question in regards to the water loss calculations.

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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- d. WIIN Act Payment Schedule & Balance – Discussion
GM Kelley explained the WIIN Act payment schedule. The Committee asked questions regarding total balance of WIIN Act.
- e. Bank Account & Loan Balances report – Discussion
GM Kelley reviewed his background memo from the meeting packet and reported loan balances. The Committee asked questions and asked the GM to give opinion on how the District is doing financially overall.

GM Kelley reported that there will be a regular board meeting the following week and suggested a Finance Committee Meeting October 17th @ 5:30pm.

6. ADJOURN THE MEETING- Committee Chair McVay adjourned the meeting @ 6:51 PM.

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