

CLEAR CREEK COMMUNITY SERVICES DISTRICT

Board of Directors: Irwin Fust- Interim Chair; - Vice;
Johanna Trenerry - Director; Chuck Jones - Director; Patricia Delzell-
Director
5880 Oak Street, Anderson CA 96007
Phone: (530) 357-2121; Fax: (530) 357-3723

REGULAR MEETING

Wednesday, May 18, 2022, 6:30 pm
District Office Board Room
5880 Oak Street, Anderson CA 96007

Minutes transcribed via video. Recording may be found on YouTube Happy Valley CCCSD.

MINUTES

DIRECTORS: Irwin Fust, Johanna Trenerry, Chuck Jones, and newly appointed Patricia Delzell.

STAFF: IGM Bill Palmaymesa, Accountant Christy Sartori

AUDIENCE: Scott McVay, Russell DeMore, Gaylene Grabeal, Kaitlyn Patrick, Jackie Longcrier, Ken Longcrier, Terry Lincoln, Sally Lunn, Patricia Delzell, Sandy Winters, Chris Kelstrom, Dennis Possehn, Pam Beaver.

CALL TO ORDER: Director Fust called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Director Jones led the pledge.

OPEN TIME: Scott McVay mentioned that the Agriculture Committee should be a informal ad-hoc committee so they would not have to follow the Brown Act. Sally Lunn reported to the Board that the staff is working exceptional hard.

CONSENT AGENDA: Director Trenerry moved to approve the Bills from 3-25, 3-30, 4-8, 4-14, 4-25, 4-22, 4-28, 5-10; the Payroll from 4-29, 5-13, and the Minutes from 4-27-22. Director Jones seconded the motion, which carried unanimously.

FUST - YES

TRENERRY - YES

JONES - YES

IGM Palmaymesa announced that effective May 17, 2022, that Board Member Cedric Twight has also resigned. This position must be filled within 60 days. He stated that effectively we have two vacant positions on the Board.

OLD BUSINESS/NEW BUSINESS:

- A. DIRECTOR VACANCY - APPLICATION REVIEW (DISCUSSION/ACTION) -**
Director Fust announced that two community members had applied for the vacant

position: Patricia Delzell and Scott McVay. Each candidate spoke on their strengths and desire to sit on the Board. The Board discussed the merits of each candidate. The Board collectively appointed Patricia Delzell to the Board.

- B. DIRECTOR ASSIGNMENT/SELECT VICE CHAIR (DISCUSSION/ACTION)** - The Board discussed appointing Chair and Vice Chair. Director Trenerry suggested waiting until a full board would be present next month. The Board discussed some of the committee roles and Director Jones recommended that Director Fust and he remain on the negotiation team without a lapse. Director Jones made a motion for the negotiation team and personnel committee be comprised of Director Fust and Director Jones. Director Trenerry seconded the motion, which carried unanimously.

FUST - YES **TRENERRY - YES** **JONES - YES** **DELZELL - YES**

Director Jones moved that Director Fust be appointed as interim Chair through this meeting and the next meeting until a new Chair and Vice Chair is selected. Director Delzell seconded the motion, which carried unanimously.

FUST - YES **TRENERRY - YES** **JONES - YES** **DELZELL - YES**

- C. ACTIVITY REPORTS FOR 9-21,10-21, 11-21, 12-21 (DISCUSSION/ACTION)** - Accountant Sartori gave an overview of the activity reports and the need to come into the new year with accurate data. Chair Fust voiced concern over software issues and the inability to drill down to specific issues. He stated that month to month some figures differ greatly and there's no way to determine where the funds came from. Accountant Sartori said she would be happy to research those questions. Pam Beaver asked about uncollected funds. Sally Lunn explained the steps necessary on collecting past due accounts. She did not have a specific amount that had been collected. Accountant Sartori reported that the property tax revenue received in January and May totaled approximately \$350,000. Director Trenerry moved to accept the activity reports 9-21, 10-21, 11-21, and 12-21 as presented with understanding that the Auditor would be reviewing these reports. Director Jones seconded the motion, which carried unanimously.

FUST - YES **TRENERRY - YES** **JONES - YES** **DELZELL - YES**

- D. DRAFT BUDGET REVIEW (DISCUSSION)** - Chair Fust indicated that this draft budget would be reviewed and then presented to the Board next month for final adoption. Scott McVay asked about vehicle expenses, ie insurance. IGM Palmaymesa indicated that it was built into one of the policies but that he would look into that. Scott also noted that the property tax income was listed at \$300,000 on the draft budget. The Board agreed that it should be \$360,000.
- E. ORDINANCE 2022-03 - FUNDING AGREEMENT: CCCSD SCADA/ELECTRICAL REPAIR PROJECT (DISCUSSION/ACTION)** - IGM Palmaymesa indicated that the District had applied for urgent drinking water needs last September for needed upgrades and electrical to the well and booster station. We were successful for a

\$477,000 grant and part of the packet was to have an Ordinance approved for a project manager. Director Trenerry moved to approve Ordinance 2022-03 Funding Agreement. Director Jones seconded the motion, which carried unanimously.

FUST - YES

TRENERRY - YES

JONES - YES

DELZELL - YES

OPERATIONS & ADMINISTRATION:

- A. OPERATIONS REPORT - IGM Palmaymesa reported that in March the District used 7 AF of McConnell water and 103 AF of ground water. In April the District used 5 AF of McConnell water and 95 AF of ground water. So far in May we've used 8 AF of McConnell water and 60 AF of ground water. He reported on the water treatment plant activities and noted that staff would start soon with lead and copper line testing. Director Jones asked how the District was doing with water usage. IGM Palmaymesa said the District has used very little of McConnell water so far. He stated that he is keeping close tabs on the monthly usage allocations from McConnell.
- B. QUESTIONS/PUBLIC COMMENTS - No public comment.
- C. STANDING COMMITTEE REPORTS - GENERAL MANAGER VACANCY UPDATE - Chair Fust stated that they held a Personnel meeting and reviewed the 7 applicants. He noted that three of the applicants were selected and that he contacted all three to ask whether they were still interested in the position, whether they were still working in the position they listed on the applicants, and what was the compensation package they anticipated. Only two candidates were still interested in the position and Chair Fust asked whether the Board wanted to set up interviews for these two candidates. It was the consensus of the Board to set up interviews as soon as possible prior to the end of the month.

ADJOURNMENT: Chair Fust adjourned the meeting at 8:06 p.m.

Submitted by

Beverly Fickes, Volunteer

Irwin Fust, Interim Chair

Johanna Trenerry, Director

Patricia Delzell, Director

Vice Chair

Chuck Jones, Director

William Palmaymesa, Interim
Manager/Chief Plant Operator