

CLEAR CREEK COMMUNITY SERVICES DISTRICT

Board of Directors: Cedric Twight- Chair; Dave Zabaldano - Vice;
Johanna Trenerry - Director; Irwin Fust - Director;
5880 Oak Street, Anderson CA 96007
Phone: (530) 357-2121; Fax: (530) 357-3723

SPECIAL MEETING

Wednesday, January 5, 2022, 6:00 p.m.
District Office Board Room
5880 Oak Street, Anderson CA 96007

Minutes transcribed via video. Recording may be found on YouTube Happy Valley CCCSD.

MINUTES

DIRECTORS: Cedric Twight, Dave Zabaldano, Johanna Trenerry, Irwin Fust

STAFF: IGM Bill Palmaymesa

AUDIENCE: Kaitlyn Patrick, Scott McVay, Beverly Fickes, John Fickes, Steve Allen

CALL TO ORDER: Chair Twight called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Director Fust led the pledge.

OPEN TIME: Irwin Fust reported that the EAGSA meeting was rescheduled to Wednesday, January 19, 2022, 2 p.m. at the Anderson City Council Chambers.

OLD BUSINESS/NEW BUSINESS:

- A. RECOMMENDATION TO THE BOARD OF DIRECTORS RE: VACANT GENERAL MANAGER POSITION - JOB DESCRIPTIONS AND JOB DUTIES (ADMIN. ASSISTANT AND BOOKKEEPER/ACCOUNTANT) - DISCUSSION/ACTION:** Chair Twight indicated that this meeting was to give some latitude to IGM Palmaymesa in the hiring of office staff. IGM Palmaymesa reported that job descriptions and salary ranges were updated for two positions. He stated he agreed to stay as IGM in order for a bookkeeper/accountant to be hired. Director Fust referenced a letter from Dennis Possehn who recommended the hiring of an accountant and not just a bookkeeper. Director Fust noted a duplicate bullet point on the job description for the bookkeeper/accountant. Chair Twight thought that what Dennis was asking for was a certification level accountant. He asked IGM Palmaymesa why this job description didn't list any specific certification requirement. IGM Palmaymesa shared the hiring strategies for this position. Steve Allen indicated the only concern that the Union had was whether this position would be exempt. He had no problem with the job title. Kaitlyn Patrick recommended that background checks be done. The Board discussed background checks and agreed that it should be done. Director Fust asked that a letter be sent to those applicants who have applied for the General Manager's position to let them know we have put a pause on hiring a GM

for six months. IGM Palmaymesa thought the letter should come from the Personnel Committee. Chair Twight said he would draft the letter. Director Fust moved that the three recommendations as presented tonight be approved. Director Trenerry seconded the motion, which carried unanimously.

TWIGHT - YES

ZABALDANO - YES

FUST - YES

TRENERRY - YES

QUESTIONS/PUBLIC COMMENTS: Director Trenerry reported on the next Pride Day road clean up for the first Saturday in February.

ADJOURNMENT: Chair Twight adjourned the meeting at 6:32 p.m.

Submitted by

Beverly Fickes, Volunteer

Cedric Twight, Chair

Dave Zabaldano, Vice Chair

Johanna Trenerry, Director

Irwin Fust, Director

William Palmaymesa, Interim
Manager/Chief Plant Operator

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ZABALDANO - YES

FUST - YES

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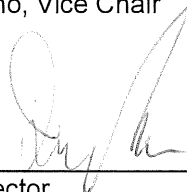
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